



## Minutes of the Board of Directors Meeting October 21, 2015

1. Call to order by President Larry Henry 1130
  
2. Roll Call by Roger Herring, Secretary:  
Larry Henry, President  
Carleton James, President Elect  
Brian Walker, Second Vice President  
Mark Smith, Treasurer  
Roger Herring, Imm Past Pres  
Steve Collins  
Brad Gemeinhart  
John Grace  
Mike Lang  
Lori Long  
Bob Piland
  
- Excused Absences: Matt Bacon, First Vice President, Roger Herring,  
Richard Jaeger
  
3. Review and approval of September 16, 2015 Minutes of the Joint meeting.  

**Motion to approve by L Long. 2<sup>nd</sup> by J Grace.**  
**Approved by voice vote**
  
4. Committee Reports
  - A. Membership – Carleton James**
    1. Mike Ashley resignation. Sent email re: Leave of Absence- Update Resignation or LOA **Will follow up on**
    2. Sent follow up letter to guest from Moody's- Update  
**Remove from Agenda**
    3. Brienne Vandiver- possible new member  
**Is supposed to be bringing an app on 10/26**
    4. Steve Nance, Integrity Lighting, possible new member.  
**Roger's contact**

**B. Programs – Brian Walker**

1. **10/26- had a cancellation. Scrambling for fill in 11/2- Xan Black from STEM Alliance.**
2. **Working w/ Rick Sullivan on TU Pres and coaches**
3. **Have invitation to ORU Pres**

**C. Service – Matt Bacon**

1. DID Projects
  - a. Restore Hope 9/26
  - b. Iron Gate 10/24
  - c. 11/7, 4-H Communications Rally  
**Need 6-8 people from 1200-1600.**
  - d. 11/11, Veteran's Day Parade  
**B Gemeinhart said he will need funds to buy some new decorations this year. J Sanford will again be driving and letting us use his trailer. C James said that he invited B McKim from Jenks to ride with us. B Walker made a motion to approve up to \$200 in decorations for the float. 2<sup>nd</sup> by L Long. Approved on a voice vote.**
  - e. 11/24, Margaret Hudson  
**M Smith asked if we pay Golden Coral at the event or how that works. C James said it is \$9 person and that we plan on 75 people. Asked Kiwanians to bring a dessert and wives to cuddle babies! L Long said that the Tulsa MH program already has someone that does a Thanksgiving lunch for them but expressed interest in a Christmas lunch. It would be about 100 people and probably the week of Christmas, around Dec 21<sup>st</sup>.**
  - f. Parent Child Center Luncheon (Matt's call)
  - g. Christmas party DID, Steve Collins is working on date  
**Still partnering w/ Restore Hope. L Henry said that he wants to have more games for the kids and make it more fun for the whole family. Need more activities and games. Maybe moving it to the gym and looking at providing transportation to the event. Also looking at letting kids open a gift there**

at the event. T Kolkmann and S Collins are working with the church on the transport and location issues. We have budgeted \$9000 and last year we used about ½ that. Someone suggested general categories of gifts for the ones to open at event. B Walker suggested a cookie decorating station for the kids as a fun event. Key Club help again this year?

**D. Finance – Mark Smith**

1. Van DeWiele review of expense/income  
**This month's report includes a wrap up of the fiscal year.**
2. A&R Report  
**Look at balances. Some are old, deceased or out of business. J Grace made a motion to write off Percy Flint, Kiwanis of Sand Springs, and M Lalli. 2<sup>nd</sup> by S Collins. Motion approved on a voice vote.**

**6. Old Business:**

- A. Secretarial Review Committee – Herring has met w/Jim
- B. Part-Time employee committee - Chairman Mike Lang  
**Our "employee" has not shown up or returned phone calls. We are now considering the position open again. J Grace and S Collins both asked how we arrived at a 10-99 employee and then said they saw lots of problems with having a 10-99 employee. S Collins said that the markup we found with Key and other staffing agency was ridiculous. He asked if we had another person in mind. The answer is yes but she is employed with Key and the receptionist during the afternoon so she can't work for another agency for us. S Collins said that is wrong and he can price her at other agencies he has contacts at and get back to us.**
- C. CKI at TU  
**Meet again next Wednesday at the commuter lounge in the ACAC at TU. Almost to charter strength but are having an issue finding a faculty sponsor.**
- D. A/V recording of weekly meetings  
**Table**

7. **New Business:**

- A. Creation of a President's book
- B. Ordering additional DID shirts, a few aprons  
(Roger's request)

**B Gemeinhart will price some shirts and look at updating the design and changing the color. Will also order some fat boy sizes.**

8. **Adjourn**

**1245**



**Minutes of the Foundation Board of Directors**  
**October 21, 2015**

1. Call to order by President Larry Henry           **1246**
2. Review and approval of September 16, 2015 Minutes.  
**Motion to approve by B Gemeinhart. 2<sup>nd</sup> by B Walker.**  
**Approved on a voice vote.**
3. Officer Reports:
  - a. Treasurer Report – Mark Smith  
**Had a market loss of \$2500 which is great in the current market climate.**  
**M Smith also reported that on the JC Penney gift cards left over from ChildSpree we had about \$800 in unused gift card funds. M Smith wanted BOD approval to give the gift cards to Restore Hope. B Piland suggested calling and seeing if the cards have an expiration date or fee for not using them in a certain amount of time. If they do donate to Restore Hope and if not keep for next ChildSpree. B Piland then put that in a motion with a 2<sup>nd</sup> by L Long. Approved by a voice vote.**
4. Committee Reports
  - a. Golf Committee Update -  
**Made \$18.1k this year vs \$20.6k last year. At the last minute we had 2 teams bow out. 40% to Special Olympics.**
  - b. Foundation Investments Report  
**Presented already in financial report**

- c. Sponsored Youth –  
**Table until R Jaeger gets back.**
  
- 5. Old Business
  - a. Centennial Project  
**Nothing new.**
  - b. Investment at Tulsa Community Foundation Follow-up  
**L Long said she has asked M Berry to take over as he knows Phil Lakin since she was not getting any answers.**
  - c. Cox Grant Application (waiting on word of approval/denial)  
**In past we have applied for and received one from employees foundation. This year we applied for the company grant. Waiting on hearing back on decision.**
  
- 6. New Business
  - a. Children's Christmas Party
  - b. Thanksgiving Luncheon at Margaret Hudson  
**Both done in BOD meeting.**
  - c. **Tulsa Margaret Hudson Project**  
**L Henry said that he like the idea but that it hasn't been budgeted for. Somebody asked how we paid for baby shower before. We used leftover Christmas party money and donations. D Kauffman pointed out that there is extra built into the budget. Looking at about \$1k to do a meal for all students and staff. C James suggested to table the topic until the next meeting. L Long and J Grace asked if we would have enough members to help w/ a months notice? C James said we only need 6-9 members. Topic was then tabled.**
  
- 7. Adjourn **1312**