



## **Minutes for the Board of Directors Meeting** **November 16, 2016**

1. **Call to order by Carleton James, President.** The meeting was called to order at 11:33 am
  
2. **Roll Call by Brad Gemeinhart, Secretary**  
Members present were: Carleton James, President, Matt Bacon, President Elect, Brian Walker, First Vice President, Mark Smith, Treasurer, Brad Gemeinhart, Secretary, Larry Henry, Immediate Past President, Steve Collins, John Grace, Lori Long, John Sanford. Also present was Lt. Governor, Roger Herring.  
  
Excused Absences: Jennifer Lightle, Second Vice President , Corey Bates, Mike Lang, Harvey Fields
  
3. **Review and approval of October 19, 2016 Minutes.** Without objection the minutes were accepted as presented.
  
4. **Committee Reports**
  - A. **Membership – Brian Walker, 1<sup>st</sup> Vice President**
    1. Membership Committee Update
    2. Follow-up with potential members: Zach will be inducted ASAP.
    3. Brian wants to send letters to people listed in the Sunday *Tulsa World* Business Section. He will congratulate them and then invite them to a meeting to have "lunch on us."
  
  - B. **Programs – Jennifer Lightle, 2<sup>nd</sup> Vice President**
    1. Nov. 21 – David Greer Oklahoma Innovation Institute
    2. Nov. 28 – Clarence Boyd III – Community Development – North Tulsa
    3. Dec. 5 - Tori Lieberman of Iron Gate
    4. Dec. 12 – Jeff Jaynes of Restore Hope

5. Dec. 19 – Circle of Care
6. Dec. 26 – NO MEETING!
7. January 2 – NO MEETING!

Steve Collins suggested we get a big name speaker for the January 9 meeting to get members excited about coming back after a two-week hiatus.

**C. Service – Matt Bacon, President-Elect**

1. Margaret Hudson Thanksgiving Luncheon – November 22
2. Salvation Army Bell Ringing – December 2
3. Children’s Christmas Party – December 17

**D. Finance – Mark Smith, Treasurer**

- a. Financials were presented and accepted without objection
- b. Mark informed Carleton and Brad that they need to go to BOK to fill out paperwork to be signers on the account.

6. **Old Business:** none.

7. **New Business:**

Brian Walker has done some research on changing meeting location. The summit Club could not come down lower than a price of \$15 per person. Although the food quality would be much better and parking would be free, the Board felt that was too expensive. He is also in communication with Baxter’s and will present that information when he has received it.

8. **Adjourn.** The meeting was adjourned at 12:02 pm



## **Minutes for the Foundation Board of Directors** **November 16, 2016**

1. Call to order by President Carleton James. The meeting was called to order at 12:03 pm.
2. Review and approval of October 19, 2016 Minutes. Carleton noted that the header needed to read "minutes" instead of "agenda" which was followed by snarky comments from the Past President (*told you I would sneak that in here!*). *The minutes were accepted with that change.*
3. Officer Reports:
  - a. Treasurer Report – Mark Smith. Financials were presented. A Note was made that the financials indicated a routine \$20,000 transfer to pay scholarships. The financial report was accepted as presented, subject to audit.
4. Committee Reports
  - a. Foundation Investments Report. Although October 2016 was down in the market. Current allocations are good and reflects a diverse portfolio that limits our risk. Matt indicated that we needed to update the authorizations. John Grace made the motion to put Carleton and Brad onto the authorization. Lori Long seconded the motion and it passed unanimously. Carleton said that we need to remember to do this in September 2017 so the new officers can start the year ready to go.
  - b. Sponsored Youth: Richard Jaeger sent a detailed activity report via email. He would still like to have several more members serve as advisors/mentors for the clubs. Lori let us know that the TU Circle K Club elected officers for

2016-2017. They have committees and chairs in place and have already been very active in service projects.

5. Old Business  
Carleton reported the Centennial Committee met with approximately 7 in attendance. Discussion on the possibility of hiring a PR firm to handle it for the club as well as possible projects were discussed. The next meeting will be in January 2017.
6. New Business. None.
7. The meeting was adjourned at 12:20 pm.