



Minutes for the Board of Directors Meeting **March 23, 2016**

1. Call to order by President Larry Henry
 2. Roll Call by Roger Herring, Secretary:
 - Larry Henry, President
 - Carleton James, President Elect
 - Matt Bacon, First Vice President
 - Brian Walker, Second Vice President
 - Mark Smith, Treasurer
 - Roger Herring, Past Pres
 - Steve Collins
 - Brad Gemeinhart
 - John Grace
 - Richard Jaeger
 - Mike Lang
 - Lori Long
 - Bob Piland
- Excused Absences: None
3. Review and approval of February 17, 2016 minutes, Motion by L Long, Seconded by B Walker. Motion passed.
 4. Committee Reports
 - A. Membership** – Matt Bacon
 1. Jill Easley, Feb 25, 2016 resignation request. Accepted with regret. Motion by J Grace, Seconded by S Collins. Motion passed.
 2. Following up with guests.
 - B. Programs** – Brian Walker
 1. Mar 21, Dr. Goodson, the TCC Pres and CEO (tentative)

2. Mar 28, James Henry, Exec Director, Gilcrease Museum
3. April 11 – Shelly, Port of Catoosa
4. April 18, Dr. Tom Lasseigne, Tulsa Botanic Garden.
5. May 2 is the scholarship program per Richard Jaeger.

C. Service – Carlton James/Matt Bacon/Larry Henry

1. DID Projects
Circle K Club & us, April 9, Community Food Bank
Parent Child Luncheon, April 20, 11:30am to 1pm
2. B Gemeinhart proposed project. Transitional living program by Youth Services of Tulsa, need help furnishing apartment, Supplies don't have to be new. Proposed for fall. Furnish as much of an apartment as possible.
3. Boy Scout eagle program update. Looking for additional members to help with scholarship decision and more. Mike Lang has agreed to support.

D. Finance – Mark Smith

1. Smith's review of expense/income
Motion by J Grace, Seconded by S Collins. Motion passed.
2. A&R Aging Report reviewed.
3. M Smith motioned to write off Linda Van Akel-Greubel, Mike Bagby, Kiwanis of Sand Springs, Robert Flint, and Miriam Percy. L Long seconded. Motion passed.
4. Reviewed cost of meals and using extra meals for guests.

5. Old Business:

- A. Secretarial Review Committee – Herring continues to refine workflow w/Jim Naufel's help. Progress is made.
 - a. Perfect attendance. Tony is working on putting numbers together.
 - b. Layman of the Year. Is it too late? Request nominations in Kiwanicast.
- B. Update correct Optional Policies to match our practices. Secretary is working on this per Board's direction.
- C. Interclubs, should we get this started. Larry will ask Harvey to help us with this.

6. New Business:

- A. Birthday gifts (update).
- B. Gift to T/O Governor 4/2. \$1 per member as of October 1, checks to Marilee Robinson. M Smith motioned to give \$100, B Gemeinhart seconded. Motion passed. Determined it was in budget.

- C. Brian Walker request to use debit card attached to the Kiwanis Bank Account for making airline reservations and charging hotels, meals, etc. during the trip to Toronto.
 - a. Grace suggested a travel advance. S. Collins motioned a banking resolution be made to obtain a non-profit credit card with a \$10,000 limit through BOK with physical control by Treasurer, and approval by Board. Will continue to analyze best use policy of card. C James seconded. Motion approved, Bob Piland opposed.
 - b. Motion to approve a travel advance of air tickets for B Walker if credit card not available in time. Motion L Henry, seconded by M Smith. Motion approved.
- D. Fund raising project – Steve Collins. Made a motion to request an exploratory committee to study a fund raising project to honor a student of the year from the 10 Tulsa Public School High schools. Student athlete of the year, Student artist of the year, Student community service of the year of those 3 a Top student of the year. Award a top Teacher of the Year for each of the 10 High Schools. Open up for business sponsors. Seconded by B Piland. Motioned approved.

7. Adjourn at 12:50pm



Minutes for the Foundation Board of Directors **March 23, 2016**

1. Call to order by President Larry Henry @ 12:51pm
2. Review and approval of February 17, 2016 Minutes. Motioned by B Walker, seconded by L Long. Motion passed.
3. Officer Reports:
 - a. Treasurer Report – Mark Smith.
Reviewed profit & loss
Kolkmann reviewing Walmart cards
 - b. Tulsa Community Foundation – check is in Schwab account
 - c. Report accepted, M Bacon motioned, J Grace seconded, motion passed.
4. Committee Reports
 - a. Golf Committee Update – Appoint Chairman, and committee. Send recommendations to the President. Also need volunteer for Silent Auction chairman.
 - b. Foundation Investments Report. M Bacon reported markets down about 11.5%, portfolio down only about 6%, now the report is about even.
 - c. Sponsored Youth - Finals Care Packages" for our CKI students at TU. Approximately 15 members. L Long will determine when finals are.
5. Old Business
 - a. Centennial Project – Larry was contacting Monty for update.
 - b. Cox Grant Application update. We think we should have heard something. L Long volunteered to check on this.
5. New Business
 - a. Kiwanis International, Annual club gift, Kiwanis Children’s Fund
 - b. T-O District CKI – Legacy Fund. Roger reported.

- c. L Long update on Circle K Club has been officially chartered. They have just been approved by the University of Tulsa. Two offices would like to attend the upcoming WOW weekend. B Gemeinhart motioned that we pay out of Sponsored Youth. B Piland seconded. Shelby Adams is the Lt. Governor for Circle K in Tex-OK District.

Adjourn at 1:02pm.