



Minutes for the Board of Directors Meeting **April 19, 2017**

1. Call to order by **Carleton James, President**. The meeting was called to order at 11:32 am.

2. Roll Call by Brad Gemeinhart, Secretary

Members present: Carleton James, President, Matt Bacon, President Elect, Brian Walker, First Vice President, Mark Smith, Treasurer, Brad Gemeinhart, Secretary, Larry Henry, Past President, Corey Bates, John Grace, Mike Lang, and John Sanford

Excused Absences: Jennifer Lightle, Second Vice President, Steve Collins, Harvey Fields, and Lori Long

Others present: Carol Sanders and Richard Jaeger

3. **Review and approval of March 15, 2016 Minutes**. Minutes were accepted as presented

4. Committee Reports

A. Membership – Brian Walker, 1st Vice President

1. Membership Update we have 4 new members this year. The ones that have dropped will not be turned into KI until September. We are still the largest club in Division 25 but Sapulpa is close behind by less than 10 members.
2. Follow-up with potential members: Phillip Jackson still waiting to see what Congressman Bridenstine will be doing in the near future which will affect his career. Brian will be asking members to submit one prospective member to build a good list to contact.
3. Brian would like to do a member satisfaction survey to help with retention. He would also like to explore the idea of having a Membership Chairman as a 2-year position.

B. Programs – Jennifer Lightle, 2nd Vice President

1. April 24: TU President Gerard Clancy
2. May 1: Annual Key Club Scholarships in large room
3. May 8: Annual Meeting of the Club + 2 Miss OK Contestants
4. May 15: Nicole Jia, Miss America's Outstanding Teen + 2 Miss OK Contestants
5. May 22: TU Football Coach Phillip Montgomery + 2 Miss OK Contestants
6. May 29: No Meeting due to Memorial Day
7. May 30: TUESDAY: Sarah Klein Final appearance + 4 Miss OK Contestants
8. June 5: Miss Oklahoma Contestants Day in large room
9. June 12: New Miss Oklahoma

C. Service – Matt Bacon, President-Elect

1. May: Miss Oklahoma Set Painting. Tentatively scheduled for May 30 & 31 in the ORU practice gym.
2. June: Miss Oklahoma
3. July: Traditionally we take the month off

D. Finance – Mark Smith, Treasurer

- a. Financials were accepted subject to audit.
- b. We need to look at a policy and method of recovering past due amounts. John Grace, Corey Bates, and Matt Bacon will work on that.

6. Old Business:

1. New Member Badge Requirements. Discussion was held on how to proceed. President Carleton will come up with a reasonable list and we can vote at a future Board meeting. The other idea was to have the requirement just be a short period or after coming to a certain number of meetings.

7. New Business

1. **KI Amendments.** Matt Bacon is representing us at the KI Convention in Paris France. Please be prepared to let him know how we want him to vote on these issues. This was tabled because we still have time. Brad will print additional copies and have at our Annual Meeting for any club discussion.
2. **Layman of the Year Award.** One nomination was received for Terry Kolkmann. Matt Bacon made the motion to present Terry with the

Award. Larry seconded the motion. Unanimously approved. Carol Sanders will do the write up and submit it to Roger Herring for inclusion in the Division 25 Layman of the Year competition. We will present Terry the local award on May 1 and the Division 25 prayer luncheon will be held May 5 at Freddie's.

8. **Adjourn.** The meeting was adjourned at 12:17pm



Minutes for the Foundation Board of Directors
April 19, 2017

1. **Call to order by President Carleton James.** The meeting was called to order at 12:17 pm. Brian Walker had to leave but a quorum was still present.
2. **Review and approval of March 15, 2016 Minutes.** Minutes were accepted as presented
3. **Officer Reports:**
 - Treasurer Report – Mark Smith**

T-O Foundation requesting an additional \$35 to bring our 2016- 2017 total up to \$385 (\$5 per member). Original budget number was \$350. Mark paid the \$35, this item was included as a "point of information."
4. **Committee Reports**
 - a. **Foundation Investments Report.** Matt reported that investments are still doing really well. We will need to make additional cash available to fund next year's Centennial Celebration (see below)
 - b. **Sponsored Youth.** Richard reported that Cascia Hall and Booker T. Washington students are going to the Key Club District Convention.

Lori Long submitted the following written report: This past month the TU Circle K Club has been involved in at least 2 service projects that they initiated: Second

Saturday at Asbury UMC and Iron Gate. They also joined our club at the Special Olympics project.

They are wrapping up officer elections to take effect next school year. Nitesh - who has been our charter president - will not remain as President.

They are holding an end of the year social on Friday, April 21, 2017 at FUMC.

Three chapter members have applied for our scholarship. Lori Long, Brian Walker, and Zack Keeling are serving on the selection committee and should have the final announcement by early next week. We are hoping they can join us for the May 1st scholarship presentation meeting but that is finals week so it isn't likely.

I appreciate Kiwanis' continued support of this growing chapter and of me as their advisor. I take great pride in my involvement.

- c. Centennial Committee. This item was tabled from the March meeting pending a presentation to the club to get their reaction. Following the presentation by Steve Collins and Monty Berry, the response was very positive. Mike Lang made the motion to fund up to \$100,000 for the project. John Grace seconded the motion. Unanimously approved. Larry Henry reviewed the contract with the Renaissance Hotel and made the motion that we accept and sign the contract. Mark Smith seconded the motion. Unanimously approved.

5. Old Business

- a. Stipend for Key Club Sponsors for 2017-2018 Year. We discussed the idea submitted by Mike Lang about providing a financial stipend for Key Club faculty advisors. The amount is still to be determined but we want it available beginning October 1, 2017. Larry Henry made the motion to proceed with this concept. Mike Lang seconded the motion. Unanimously approved. Carleton appointed Mike Lang Chair of a committee to determine the criteria for advisors receiving the stipend. Richard Jaeger and Matt Bacon volunteered to also serve on that committee.

6. **New Business.** none

7. **Adjourn.** The meeting was adjourned at 12:45 pm