



Kiwanis®

Tulsa, OK

Board of Directors Meeting Agenda – December 15, 2010

1. The meeting was called to order by President Brad Gemeinhart at 11:38 am.
2. Roll Call was taken by Secretary Matt Bacon. Those present were: Gemeinhart, Piland, Berry, Kolkmann, Bacon, Smith R., Cunningham, Blue, Collins, Henry, Herring, Jaeger, Kauffman, Morris, Smith S. Collins made the motion to approve the absences of Dexter and Ichord. Bacon seconded the motion. Motion passed unanimously.
3. Review of Agenda. Items were added by Gemeinhart
4. Review and approval of November 17, 2010 Minutes. Morris motioned that the minutes be accepted. Collins seconded the motion. Motion passed unanimously.
5. Committee Reports

Membership: MONTY BERRY

- Member Resignation: Bob Wackenhuth, Bill Beard, Joel Sander. Discussion was held as to each of the reasons. Berry made the motion to accept with regret Beard and Sander and to hold off on Wackenhuth till he had the opportunity to talk to him personally. His acceptance will be made retroactive to this date if he still wants to tender his resignation. Motion was seconded by Bacon. Motion passed unanimously.
- Berry prepared recruitment "how to" packets and distributed. The packets include ideas, sample correspondence and more.
- Membership Meeting Recap from 12/6/10. This meeting was held because the speaker had an illness and could not be present. From the meeting we built a 62 person referral list for recruiting. Bob Branson volunteered to put the list into a spreadsheet and to try to get more contact information.
- Invitation Cards. This idea was presented by Gemeinhart and is based on a similar program conducted by the Bartlesville Kiwanis Club. Business card-sized invitations will be given to member to give to potential members. Each time a guest comes, the card will put into the hopper. At the end of each quarter, one card will be drawn and a prize given to that member who hosted a guest during the quarter. Gemeinhart reported that the quote for printing was \$52 from Boomerang Printing. Collins wanted to use his company's contact to see if we could get a better price. Smith confirmed we had the funds available under the membership line item to fund this program. Jaeger made the motion to proceed with the campaign. Morris seconded the motion. Motion passed unanimously.

Programs & Meetings: TERRY KOLKMANN

- Upcoming Meetings: Kolkmann let us know about the speaker for the meeting on 12/20/10 which is our Christmas Program. It will be Steve Lancaster who is a former member and owns Top Hat Magic shop here in Tulsa. He will perform. Because of the holidays and the church schedule, Morris made the motion that there would be no meetings on 12/27/10 and 1/3/11. S. Smith seconded the motion. Motion passed unanimously.
- The Meeting structure change will begin in January
 - Monday, January 10 @ Noon. The speaker is Mike Neal of the Metro Tulsa Chamber
 - Tuesday, January 18 @ 6:00 pm. This will be our first evening session. The speaker will be Harvey Pratt. S. Smith told us about him and his work as a forensic artist.
 - Monday, January 24 @ Noon. The speaker is TBD.

Service: BOB PILAND

- Piland turned the floor over to Collins. A report was given Done in a Day for December which is the YC:PO Christmas Party for Kids to be held on 12/16/10. S. Smith encouraged us to send formal letters of thanks to event sponsors Quick Trip, Mazzio's, and the Stevens Foundation.
- Piland reported that the Done in a Day project for January 2011 has not been confirmed but several calls have been made for the 2011 series of projects.
- Everyone agreed that this has been a successful program for us. Gemeinhart thanked Cunningham for his vision for the Done in a Day projects and for implementing it during his term as President.

Finance: RON SMITH

- Smith reported that he is working on Quick Books in the absence of the Administrative Secretary. All bills are paid and we are solvent! He will be soliciting the help of Van De Wiele in working on Quick Books entries and looking into past due accounts. He hopes to have a printed report for the Board of Directors at the January meeting.

Marketing: BRAD GEMEINHART

- To get our name out, Gemeinhart proposed a program which was inspired by an idea Morris had. When a person wins the half-pot and subsequently draws for the joker, that person will win a bonus if they are wearing their member pin. The bonus will be a free ticket in the next week's drawing and a bonus point in the Kiwanis Derby. This will be an attempt to get our name out in the community as each member wears their pin on meeting day. Henry commented that we used to have a prize for wearing the club pin, so this would be a good reminder to our members.

Club Development: BRAD GEMEINHART

- Discussion on how to proceed on securing an Administrative Secretary. We will proceed with the search and ask surrounding club secretaries if they would like the position. Bacon pointed out that regardless of when we hire a replacement, we need to have written procedures of how the office is to be run. No vote necessary, but all agreed to continue the search.

6. Old Business: Piland inquired on the background check issue. Jaeger and Gemeinhart reported on the discussion at the Division Council meeting. Henry suggested that we hold until the matter is resolved on a division level. Jaeger requested that he and Black have their checks made because of working closely with Key Clubs. We will proceed with their checks. Henry will send the form to Brad to have the two men fill out.
7. New Business: No New business was discussed.
8. The meeting was adjourned by President Brad Gemeinhart at 12:46 pm.



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Foundation Board of Directors Meeting Agenda December 15, 2010

1. The meeting was called to order by President Brad Gemeinhart at 12:47 pm.
2. Those present were: Gemeinhart, Piland, Berry, Kolkmann, Bacon, Smith R., Cunningham, Blue, Collins, Henry, Herring, Jaeger, Kauffman, Morris, Smith S.
3. Review and approval of November 17, 2010 Minutes. Blue motioned that the minutes be accepted. Morris seconded the motion. Motion passed unanimously.
4. Treasurer's report was given by R. Smith. He will give a written report at the January meeting. Bacon added that the investments were up roughly 7% for the year due to the market rebound.
5. Committee Reports: Collins reported that both he and Piland attended the Cox Communications event at which the club was awarded a \$3,000 grant for the Child Spree to be held in August 2011. They encouraged him to apply for a larger grant for the following year.
6. No old business was discussed.
7. New business: Kolkmann posed the question to the group if we thought that a "planned giving" seminar and/or campaign for the foundation would be a good idea. Discussion followed and Kolkmann was encouraged to find a speaker on the subject.
8. The meeting was adjourned by President Brad Gemeinhart at 12:57 pm.