



Kiwanis®

Tulsa, OK

Board of Directors Meeting Minutes – January 18, 2012

Attachments – Resignation, Key Club Calendar, Program Calendar

1. Call to order by President Bob Piland at 11:54am

2. Roll Call by Roger Herring:
 - Bob Piland, President
 - Monty Berry, President Elect
 - Terry Kolkmann, First Vice President
 - Ron Smith, Treasurer
 - Brad Gemeinhart, Immediate Past President
 - Bur Blue
 - Richard Jaeger
 - Dave Kauffman
 - Charles Van De Wiele
 - Absent
 - Matt Bacon
 - Steve Collins
 - Larry Henry
 - Bard Moss
 - Excused Absences:
 - Deirdre Dexter, Second Vice President
 - Matt Coughlin
 - Jill Easley
 - Carole Morris

Gemeinhart motioned that members requesting excused absence be approved. Berry seconded the motion. Motion passed unanimously.
Guest: Carol Sanders

3. Review of Agenda

4. Review and approval of December 21, 2011 Minutes.
 - Secretaries Correspondence – Key Club Meeting times and dates
 - Blue motioned that the minutes be accepted. Berry seconded the motion. Motion passed.

5. Committee Reports
 - a. **Membership** - Terry Kolkmann
 - i. Resignation of Mike Ives. Consideration of Mike Ives resignation was tabled for a couple of weeks.

- ii. Further discussion regarding: Kendall Minnix, Mike Chapman & Jim Thomas. We tabled the actions below until next meeting:
 - Contact them on intentions after aging report is received.
 - Create an aging report on members. Report not ready, work in progress.
 - Bob would speak to Kendall in person prior to any correspondence being sent
- iii. Blue recommended that we reach out to Steve Regouby who hasn't attended in some time.

b. Programs – Deirdre Dexter

Roger reviewed programs that Deirdre has scheduled. It was commented that Deirdre has done a phenomenal job. It was also suggested that we consider Miss Oklahoma for our Valentines Day meeting. Reminder to book larger room for April 30 scholarship/Legion of Honor meeting. Recommended to reach out to Former Miss America's Outstanding Teen Lacy Russ who is currently at ORU. She's indicated she is willing to speak.

c. Service - Monty Berry reviewed upcoming Done in a Day at Margaret Hudson Program.

d. Finance - Ron Smith

- i. Mr. VanDeWiele reviewed overages and underages.
 - ii. Update authorized check signers needs to be completed.
- Blue motioned that the finance report be accepted. Jaeger seconded the motion. Motion passed.

e. Club Development - Bob Piland

- i. Pancake Festival to be chaired by Malcolm Smith.
- ii. Location still being sought

6. Old Business:

7. New Business:

8. Adjourn at 12:38pm



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Tulsa, OK

Foundation Board of Directors Meeting Minutes **January 18, 2012**

Attachments –

1. Call to order by President, Bob Piland
2. Present were:
 - Ron Smith
 - Charles VanDeWiele
 - Richard Jaeger
 - Brad Gemeinhart
 - Terry Kolkmann
 - Monty Berry
 - Roger Herring
 - Bob Piland
 - Guest: Carol SandersLack of a quorum was noted.
3. Review and approval of December 21, 2011 Minutes. Tabled.
4. Officer Reports:
 - Treasurer Report. Tabled.
5. Committee Reports
 - None
6. Old Business
 - a. Consideration of Backpack Club sponsorship perhaps replacing Child Spree and/or Christmas Party tabled on October 19, 2011, November 16, 2011, December 21, 2011 and January 18, 2012.
7. New Business
 - Board participation letter will be shared.
8. Adjourned at 12:53pm

From: Mike Ives [mailto:mives@ivesrealty.com]

Sent: Saturday, December 31, 2011 1:01 PM

To: 'Robert Piland'

Subject: Resignation

Bob,

I regret to inform you I must resign from Kiwanis Club of Tulsa. My business has increased to the point of exhaustion. I have thoroughly enjoyed my near 20 years of involvement but must take leave.

I wish the club great success in future endeavors.

I just put a check in the mail for the last invoice. If I owe any more please direct that info to me and I will pay it.

Thanks.

Regretfully submitted,

Mike Ives

Ives Realty, Inc.

[918.749.0070](tel:918.749.0070)

[918.749.0072](tel:918.749.0072) fax

[918.855.0373](tel:918.855.0373) cell

Kiwanis Club of Tulsa Profit & Loss Budget vs. Actual December 2011

	Dec 11	Budget	\$ Over Budget	% of Budget
Income				
3009 · Income From Dues				
3011 · Dues - Active Members	① 3,160.00	2,235.00	925.00	141.4%
3009 · Income From Dues - Other	0.00	0.00	0.00	0.0%
Total 3009 · Income From Dues	3,160.00	2,235.00	925.00	141.4%
3080 · Income From Interest	0.37			
3090 · Miscellaneous Income	0.00	12.00	-12.00	0.0%
3350 · Club Fund Raising, Net				
3355 · Club Fund Raising, Half Pot	49.00	22.00	27.00	222.7%
Total 3350 · Club Fund Raising, Net	49.00	22.00	27.00	222.7%
3509 · Income From Meals				
3511 · Meals - Active Members	960.00	② 1,560.00	-600.00	61.5%
Total 3509 · Income From Meals	960.00	1,560.00	-600.00	61.5%
Total Income	4,169.37	3,829.00	340.37↑	108.9%
Expense				
4210 · Salary	0.00	④ 1,000.00	-1,000.00	0.0%
4250 · Supplies				
4251 · Stationery/Supplies	0.00	42.00	-42.00	0.0%
Total 4250 · Supplies	0.00	42.00	-42.00	0.0%
4260 · Telephone	107.70	100.00	7.70	107.7%
4270 · Postage and Delivery	264.00	21.00	243.00	1,257.1%
4290 · Repairs				
4292 · Computer Repairs	42.48	42.00	0.48	101.1%
4293 · Equipment Repairs	0.00	0.00	0.00	0.0%
6170 · Equipment Rental	103.57	104.00	-0.43	99.6%
Total 4290 · Repairs	146.05	146.00	0.05	100.0%
4310 · Programs and Meetings Expense	0.00	30.00	-30.00	0.0%
4330 · Gifts - Expense	0.00	20.00	-20.00	0.0%
4340 · Rent Expense	425.00	425.00	0.00	100.0%
4390 · Miscellaneous Expense	0.00	9.00	-9.00	0.0%
4410 · New Member Expense	0.00	0.00	0.00	0.0%
4509 · Meals Expense				
4511 · Food Chg - Reg Meetings	③ 760.00	② 1,560.00	-800.00	48.7%
4518 · Food Chg - Other	0.00	343.00	-343.00	0.0%
Total 4509 · Meals Expense	760.00	1,903.00	-1,143.00	39.9%
4600 · Social/Fellowship Expense				
4640 · Fellowship - Special Events	65.82			
Total 4600 · Social/Fellowship Expense	65.82			
4720 · Spiritual Aims	0.00	6.00	-6.00	0.0%
4780 · - Membership Retention	0.00	17.00	-17.00	0.0%
Total Expense	1,768.57	3,719.00	-1,950.43	47.6%
Net Income	2,400.80	110.00	2,290.80	2,182.5%

- ① 79 members billed @ 40 (79 x 40 = 3160). Budget set at an average of 75 members per month, plus one new member was budgeted for December @ 100.
- ② Budgeted to offset (i.e. break even) each month. (\$1,560 ÷ 10 = 156 meals budgeted). Actual - 43 different members attended (were billed) for 96 meals (96 x 10 = 960). We had only 3 meetings in December rather than the customary 4 meetings.
- ③ MEALS expense usually don't match up exactly with MEAL Revenues. Meal expense is recorded when paid to the Church; In December we paid two church invoices - meeting of 11-28-11 for 380 and the invoice for 12-5-11 for 380.
- ④ Budgeted \$4,000 in salaries (1000/month) for 4 different months if additional help is needed. First \$1,000 was budgeted for December.