



Kiwanis®

Tulsa, OK

Board of Directors Meeting Minutes – April 18, 2012

Attachments – None

1. Call to order by President Bob Piland

2. Roll Call by Roger Herring:

Bob Piland, President
Monty Berry, President Elect
Terry Kolkmann, First Vice President
Deirdre Dexter, Second Vice President
Ron Smith, Treasurer
Brad Gemeinhart, Immediate Past President
Matt Bacon
Steve Collins
Jill Easley
Richard Jaeger
Dave Kauffman

→ Requesting Excused Absence:

Berry motioned that members requesting excused absences be granted. Dexter seconded the motion. Motion passed unanimously.

Bur Blue
Larry Henry
Matt Coughlin
Carole Morris
Charles Van De Wiele

Kolkmann motioned that members requesting excused absences from last month be granted. Dexter seconded the motion. Motion passed unanimously.

Carole Morris - requests approval from last month
Dave Kauffman - requests approval from last month
Matt Coughlin – requests approval from last month

→ Absent:

Bard Moss

3. Review of Agenda

4. Review and approval of March 21, 2012 Minutes.

Dexter motioned that the minutes be accepted. Jaeger seconded the motion. Motion passed.
Secretaries Correspondence – None

5. Committee Reports

a. Membership - Terry Kolkmann

- i. New Member – National responded on Rev. Patricia Walker and she has submitted her dues.
- ii. Kolkmann introduced discussion on a Young Professional membership that would include a reduced rate for local dues. It was suggested that it be offered for those 30 and younger. We said we would check with Henry for possible issues with by-laws.
- iii. Tabled discussion regarding: Kendall Minnix, Mike Chapman & Jim Thomas. Carole still reaching out to them individually.
- iv. Piland remarked we must continue to reach out to members who are not in attendance at weekly meetings.

b. Programs – Deirdre Dexter

- i. Dexter reviewed upcoming programs for May, June.
- ii. It was noted that July 19 would be our next evening Quarterly meeting.

c. Service - Monty Berry

- i. Done in a Day in April – Community Food Bank of Eastern OK
 1. Call members to encourage participation (only 8 members signed up to date)
- ii. Updates for Done in a Day for Quarter
 1. Done in a Day for May will be May 19, 9am-noon. Location to be determined. Set-building for Miss Oklahoma pageant.
 2. It was noted that Kiwanis One Day is April 21.

d. Finance - Ron Smith (report previously submitted to board via email)

- i. Smith asked for questions on previously shared reports.
- ii. There are members who are behind, but Smith is speaking with them.
- iii. Jaeger motioned that the finance report be accepted. Bacon seconded the motion. Motion passed.

e. Club Development - Bob Piland

Pancake Fundraiser – Scheduling for September or October dependent upon Golf Tournament. Malcom Smith has agreed to chair the fundraiser. Considering Tulsa Tech on Memorial for a location. Need to visit.

6. Old Business:

- a. Review Membership Dues – 6 month period – This discussion was tabled.
 - i. What feedback and/or decision was made to split office costs between Club and Foundation by Tax and Legal?
 - ii. Would the cost be of any significance to member's dues? Piland will produce a table to examine effect.

iii. What would the percentage of the split be and how would it be justified between Club and Foundation? It was shared that we're really talking about splitting the office and the copier expenses.

7. New Business: - None

8. Adjourned at 12:06pm

Kiwanis Club of Tulsa
Profit & Loss Budget vs. Actual
 October 2011 through March 2012

	Oct '11 - Mar 12	Budget	\$ Over Budget	% of Budget
Income				
3009 · Income From Dues				
3011 · Dues - Active Members	26,534.00	20,699.00	5,835.00	128.2%
3009 · Income From Dues - Other	0.00	0.00	0.00	0.0%
Total 3009 · Income From Dues	26,534.00	20,699.00	5,835.00	128.2%
3080 · Income From Interest	1.94	5.00	-3.06	38.8%
3090 · Miscellaneous Income	188.00	75.00	113.00	250.7%
3350 · Club Fund Raising, Net				
3355 · Club Fund Raising, Half Pot	338.00	131.00	207.00	258.0%
Total 3350 · Club Fund Raising, Net	338.00	131.00	207.00	258.0%
3509 · Income From Meals				
3511 · Meals - Active Members	7,800.00	9,360.00	-1,560.00	83.3%
3515 · Meals - Interclub/Kiwanis	70.00			
3518 · Meals - Other	1,051.00			
Total 3509 · Income From Meals	8,921.00	9,360.00	-439.00	95.3%
3600 · Social/Fellowship Income				
3640 · Fellowship - Special Events	2,075.00	1,800.00	275.00	115.3%
Total 3600 · Social/Fellowship Income	2,075.00	1,800.00	275.00	115.3%
Total Income	38,057.94	32,070.00	5,987.94	118.7%
Expense				
4010 · Kiwanis International Dues	5,322.00	5,456.00	-134.00	97.5%
4020 · TX/OK District Dues	2,302.00	2,288.00	14.00	100.6%
4210 · Salary	0.00	2,000.00	-2,000.00	0.0%
4250 · Supplies				
4251 · Stationery/Supplies	119.02	250.00	-130.98	47.6%
Total 4250 · Supplies	119.02	250.00	-130.98	47.6%
4260 · Telephone	538.39	600.00	-61.61	89.7%
4270 · Postage and Delivery	312.06	125.00	187.06	249.6%
4290 · Repairs				
4292 · Computer Repairs	254.88	252.00	2.88	101.1%
4293 · Equipment Repairs	0.00	0.00	0.00	0.0%
6170 · Equipment Rental	621.42	624.00	-2.58	99.6%
4290 · Repairs - Other	0.00	87.00	-87.00	0.0%
Total 4290 · Repairs	876.30	963.00	-86.70	91.0%
4300 · Lt Governor's Expense	0.00	350.00	-350.00	0.0%
4301 · T-O Dist Governor Expense	0.00	100.00	-100.00	0.0%
4310 · Programs and Meetings Expense	0.00	176.00	-176.00	0.0%
4330 · Gifts - Expense	12.48	280.00	-267.52	4.5%
4340 · Rent Expense	2,550.00	2,550.00	0.00	100.0%
4390 · Miscellaneous Expense	-89.99	50.00	-139.99	-180.0%
4410 · New Member Expense	0.00	0.00	0.00	0.0%
4509 · Meals Expense				
4511 · Food Chg - Reg Meetings	9,253.00	11,160.00	-1,907.00	82.9%
4518 · Food Chg - Other	0.00	2,056.00	-2,056.00	0.0%
4519 · Food/Drink Chgs-Summit Club	2,579.00			
Total 4509 · Meals Expense	11,832.00	13,216.00	-1,384.00	89.5%
4600 · Social/Fellowship Expense				
4640 · Fellowship - Special Events	65.82			
Total 4600 · Social/Fellowship Expense	65.82			
4670 · Insurance				
6180 · Insurance				
6185 · Liability Insurance	250.00			
6180 · Insurance - Other	625.00	875.00	-250.00	71.4%
Total 6180 · Insurance	875.00	875.00	0.00	100.0%
Total 4670 · Insurance	875.00	875.00	0.00	100.0%
4720 · Spiritual Aims	0.00	35.00	-35.00	0.0%
4730 · Membership Development	0.00	750.00	-750.00	0.0%
4780 · - Membership Retention	0.00	102.00	-102.00	0.0%
4800 · Bad Debt Expense	5,234.58	250.00	4,984.58	2,093.8%
Total Expense	29,949.66	30,416.00	-466.34	98.5%
Net Income	8,108.28	1,654.00	6,454.28	490.2%

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 04/05/12
 Accrual Basis

Kiwanis Club of Tulsa Profit & Loss Budget vs. Actual March 2012

	Mar 12	Budget	\$ Over Budget	% of Budget
Income				
3009 · Income From Dues				
3011 · Dues - Active Members	3,080.00	2,120.00	960.00	145.3%
3009 · Income From Dues - Other	0.00	0.00	0.00	0.0%
Total 3009 · Income From Dues	3,080.00	2,120.00	960.00	145.3%
3080 · Income From Interest	0.00	1.00	-1.00	0.0%
3090 · Miscellaneous Income	0.00	13.00	-13.00	0.0%
3350 · Club Fund Raising, Net				
3355 · Club Fund Raising, Half Pot	63.00	22.00	41.00	286.4%
Total 3350 · Club Fund Raising, Net	63.00	22.00	41.00	286.4%
3509 · Income From Meals				
3511 · Meals - Active Members	1,200.00	1,560.00	-360.00	76.9%
3515 · Meals - Interclub/Kiwanis	20.00			
Total 3509 · Income From Meals	1,220.00	1,560.00	-340.00	78.2%
Total Income	4,363.00	3,716.00	647.00	117.4%
Expense				
4250 · Supplies				
4251 · Stationery/Supplies	0.00	42.00	-42.00	0.0%
Total 4250 · Supplies	0.00	42.00	-42.00	0.0%
4260 · Telephone	0.00	100.00	-100.00	0.0%
4270 · Postage and Delivery	0.00	21.00	-21.00	0.0%
4290 · Repairs				
4292 · Computer Repairs	42.48	42.00	0.48	101.1%
4293 · Equipment Repairs	0.00	0.00	0.00	0.0%
6170 · Equipment Rental	103.57	104.00	-0.43	99.6%
Total 4290 · Repairs	146.05	146.00	0.05	100.0%
4310 · Programs and Meetings Expense	0.00	29.00	-29.00	0.0%
4330 · Gifts - Expense	0.00	20.00	-20.00	0.0%
4340 · Rent Expense	425.00	425.00	0.00	100.0%
4390 · Miscellaneous Expense	0.00	9.00	-9.00	0.0%
4410 · New Member Expense	0.00	0.00	0.00	0.0%
4509 · Meals Expense				
4511 · Food Chg - Reg Meetings	1,900.00	1,560.00	340.00	121.8%
4518 · Food Chg - Other	0.00	343.00	-343.00	0.0%
Total 4509 · Meals Expense	1,900.00	1,903.00	-3.00	99.8%
4720 · Spiritual Aims	0.00	6.00	-6.00	0.0%
4730 · Membership Development	0.00	375.00	-375.00	0.0%
4780 · - Membership Retention	0.00	17.00	-17.00	0.0%
4800 · Bad Debt Expense	5,234.58			
Total Expense	7,705.63	3,093.00	4,612.63	249.1%
Net Income	-3,342.63	623.00	-3,965.63	-536.5%

2:12 PM
04/05/12
Accrual Basis

Kiwanis Club of Tulsa
Profit & Loss
March 2012

	<u>Mar 12</u>
Income	
3009 · Income From Dues	
3011 · Dues - Active Members	3,080.00
Total 3009 · Income From Dues	<u>3,080.00</u>
3350 · Club Fund Raising, Net	
3355 · Club Fund Raising, Half Pot	63.00
Total 3350 · Club Fund Raising, Net	<u>63.00</u>
3509 · Income From Meals	
3511 · Meals - Active Members	1,200.00
3515 · Meals - Interclub/Kiwanis	20.00
Total 3509 · Income From Meals	<u>1,220.00</u>
Total Income	4,363.00
Expense	
4290 · Repairs	
4292 · Computer Repairs	42.48
6170 · Equipment Rental	103.57
Total 4290 · Repairs	<u>146.05</u>
4340 · Rent Expense	425.00
4509 · Meals Expense	
4511 · Food Chg - Reg Meetings	1,900.00
Total 4509 · Meals Expense	<u>1,900.00</u>
4800 · Bad Debt Expense	5,234.58
Total Expense	<u>7,705.63</u>
Net Income	<u><u>-3,342.63</u></u>

Kiwanis Club of Tulsa
Profit & Loss
 October 2011 through March 2012

	Oct '11 - Mar 12
Income	
3009 · Income From Dues	
3011 · Dues - Active Members	26,534.00
Total 3009 · Income From Dues	26,534.00
3080 · Income From Interest	1.94
3090 · Miscellaneous Income	188.00
3350 · Club Fund Raising, Net	
3355 · Club Fund Raising, Half Pot	338.00
Total 3350 · Club Fund Raising, Net	338.00
3509 · Income From Meals	
3511 · Meals - Active Members	7,800.00
3515 · Meals - Interclub/Kiwanis	70.00
3518 · Meals - Other	1,051.00
Total 3509 · Income From Meals	8,921.00
3600 · Social/Fellowship Income	
3640 · Fellowship - Special Events	2,075.00
Total 3600 · Social/Fellowship Income	2,075.00
Total Income	38,057.94
Expense	
4010 · Kiwanis International Dues	5,322.00
4020 · TX/OK District Dues	2,302.00
4250 · Supplies	
4251 · Stationery/Supplies	119.02
Total 4250 · Supplies	119.02
4260 · Telephone	538.39
4270 · Postage and Delivery	312.06
4290 · Repairs	
4292 · Computer Repairs	254.88
6170 · Equipment Rental	621.42
Total 4290 · Repairs	876.30
4330 · Gifts - Expense	12.48
4340 · Rent Expense	2,550.00
4390 · Miscellaneous Expense	-89.99
4509 · Meals Expense	
4511 · Food Chg - Reg Meetings	9,253.00
4519 · Food/Drink Chgs-Summit Club	2,579.00
Total 4509 · Meals Expense	11,832.00
4600 · Social/Fellowship Expense	
4640 · Fellowship - Special Events	65.82
Total 4600 · Social/Fellowship Expense	65.82
4670 · Insurance	
6180 · Insurance	
6185 · Liability Insurance	250.00
6180 · Insurance - Other	625.00
Total 6180 · Insurance	875.00
Total 4670 · Insurance	875.00
4800 · Bad Debt Expense	5,234.58
Total Expense	29,949.66
Net Income	8,108.28



Kiwanis®

Tulsa, OK

Foundation Board of Directors Meeting Minutes **April 18, 2012**

Attachments –

1. Call to order by President, Bob Piland at 12:06pm

Review and approval of March 21, 2012 Minutes: Dexter motioned that the minutes be accepted. Kauffman seconded the motion. Motion passed.

2. Officer Reports:

- i. March 2012 Financial Report (submitted and distributed earlier): Dexter motioned that the finance report be accepted. Jaeger seconded the motion. Motion passed.
- Gumball Income report – Not prepared. President Piland requested name of contact. It was reported to be Ralph Hale. Discussion was tabled until next month.

3. Committee Reports

- a. Golf Committee
Report on meeting with Golf organizer – Michael Dishman. He has been sent background material. Dishman is seeking date/location for tournament on our behalf. He has agreed to share his list of donors and golfers.
- b. Sponsored Youth
 - Scholarship update – Eighteen key club members have been selected for Scholarships in amounts of \$1,000 to \$2,500. It was recommended that the remaining \$3,500 of Sponsored Youth budgeted funds be moved to the Scholarship Fund. Collins made the motion and it was seconded by Dexter with the stipulation upon verification that \$3,500 was remaining. Making the scholarship total \$23,500.
 - Booker T won many awards from OK-Texas Key Club Division Convention.
 - Bishop Kelley was presented their charter this last Monday, April 16, 2012.
- c. Foundation Investments Report: No formal report, but Bacon noted that first quarter earnings were fantastic.

4. Old Business

- a. Consideration of Backpack Club sponsorship perhaps replacing Child Spree and/or Christmas Party tabled on October 19, 2011, November 16, 2011, December 21, 2011, January 18, 2012, February 15, 2012 and March 21, 2012. This was discussed and it seems volunteer needs have been met, and only donations are being requested.

5. New Business

- a. Max Fisher's Estate Donation: \$ 280,000 was donated to the Foundation. \$ 210,000 was donated to the Miss Oklahoma Foundation. It was discussed to possibly use to increase our Key Club scholarships. No motion made.
- b. Sanders recommended the Board consider an item that could be presented to the city representing the Kiwanis Club of Tulsa's 100 year anniversary. The item might be a fountain, statue, etc.

6. Adjourned at 12:40pm

Kiwanis Club of Tulsa Foundation, Inc.
Profit & Loss Budget Overview

October 2011 through September 2012

	Oct 11	Nov 11	Dec 11	Jan 12	Feb 12	Mar 12	Apr 12	May 12	Jun 12	Jul 12	Aug 12	Sep 12	TOTAL Oct '11 - Sep 12
Ordinary Income/Expense													
Income													
4009 - Funds from corpus		12,186.00		12,190.00					1,800.00			12,190.00	38,366.00
4200 - Vending machine income				1,000.00							1,000.00		2,000.00
4320 - Contributions - Memorials	42.00	42.00	42.00	42.00	42.00	42.00	42.00	42.00	41.00	41.00	41.00	41.00	500.00
4330 - Contributions - Other	42.00	42.00	42.00	42.00	42.00	42.00	42.00	42.00	42.00	42.00	40.00	40.00	500.00
4340 - Contributions - Toy Drive			4,500.00										4,500.00
4341 - Contributions - Child Spree											3,000.00		3,000.00
4370 - Contr. - Golf Tournament				7,000.00									7,000.00
Total Income	84.00	12,270.00	4,584.00	20,274.00	84.00	84.00	84.00	84.00	1,883.00	83.00	4,081.00	12,271.00	55,866.00
Expense													
5320 - Children Priority One			6,000.00								6,000.00		12,000.00
5349 - Hixon Awards												1,000.00	1,000.00
5350 - Kiwanis Int'l Foundation				500.00									500.00
5360 - T/O District Foundation				350.00									350.00
5370 - Agriculture projects											500.00	500.00	1,000.00
5380 - Youth Service								500.00					500.00
5390 - Kiwanis Club scholarships				10,000.00								10,000.00	20,000.00
5400 - Less scholarships lapsed				-3,000.00									-3,000.00
5410 - Sponsored Youth programs			1,750.00				1,750.00			1,750.00		1,750.00	7,000.00
5450 - Miss OK Scholarship Pageant									15,000.00				15,000.00
Total Expense			7,750.00	7,850.00			1,750.00	500.00	15,000.00	1,750.00	6,500.00	13,250.00	54,350.00
Net Ordinary Income	84.00	12,270.00	-3,166.00	12,424.00	84.00	84.00	-1,666.00	-416.00	-13,117.00	-1,667.00	-2,419.00	-979.00	1,516.00
Net income	84.00	12,270.00	-3,166.00	12,424.00	84.00	84.00	-1,666.00	-416.00	-13,117.00	-1,667.00	-2,419.00	-979.00	1,516.00

Kiwanis Club of Tulsa Foundation, Inc.
Profit & Loss Budget vs. Actual
 October 2011 through March 2012

	<u>Oct '11 - Mar 12</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
Ordinary Income/Expense				
Income				
4000 · Funds from corpus	0.00	24,376.00	-24,376.00	0.0%
4010 · Dividend income	9,522.81			
4020 · Dividend income - reinvested	-4,221.04			
4110 · Interest income	9.42			
4120 · Capital Gains	1,288.53			
4200 · Vending machine income	0.00	1,000.00	-1,000.00	0.0%
4320 · Contributions - Memorials	145.00	252.00	-107.00	57.5%
4330 · Contributions - Other	1,543.00	252.00	1,291.00	612.3%
4340 · Contributions - Toy Drive	2,923.00	4,500.00	-1,577.00	65.0%
4341 · Contributions - Child Spree	3,000.00			
4370 · Contr. - Golf Tournament	9,177.46	7,000.00	2,177.46	131.1%
4390 · Miscellaneous income	44.00			
Total Income	<u>23,432.18</u>	<u>37,380.00</u>	<u>-13,947.82</u>	<u>62.7%</u>
Expense				
5320 · Children Priority One	0.00	6,000.00	-6,000.00	0.0%
5321 · Support - Children Priority One	6,012.49			
5350 · Kiwanis Int'l Foundation	0.00	500.00	-500.00	0.0%
5360 · T/O District Foundation	0.00	350.00	-350.00	0.0%
5390 · Kiwanis Club scholarships	0.00	10,000.00	-10,000.00	0.0%
5400 · Less scholarships lapsed	0.00	-3,000.00	3,000.00	0.0%
5410 · Sponsored Youth programs	2,807.50	1,750.00	1,057.50	160.4%
Total Expense	<u>8,819.99</u>	<u>15,600.00</u>	<u>-6,780.01</u>	<u>56.5%</u>
Net Ordinary Income	<u>14,612.19</u>	<u>21,780.00</u>	<u>-7,167.81</u>	<u>67.1%</u>
Net Income	<u><u>14,612.19</u></u>	<u><u>21,780.00</u></u>	<u><u>-7,167.81</u></u>	<u><u>67.1%</u></u>

Kiwanis Club of Tulsa Foundation, Inc.
Profit & Loss Budget vs. Actual
March 2012

	<u>Mar 12</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
Ordinary Income/Expense				
Income				
4320 · Contributions - Memorials	100.00	42.00	58.00	238.1%
4330 · Contributions - Other	0.00	42.00	-42.00	0.0%
4390 · Miscellaneous income	44.00			
Total Income	<u>144.00</u>	<u>84.00</u>	<u>60.00</u>	<u>171.4%</u>
Expense				
5410 · Sponsored Youth programs	0.00			
Total Expense	<u>0.00</u>			
Net Ordinary Income	<u>144.00</u>	<u>84.00</u>	<u>60.00</u>	<u>171.4%</u>
Net Income	<u>144.00</u>	<u>84.00</u>	<u>60.00</u>	<u>171.4%</u>

2:35 PM
04/05/12
Accrual Basis

Kiwanis Club of Tulsa Foundation, Inc.
Profit & Loss
March 2012

	<u>Mar 12</u>
Ordinary Income/Expense	
Income	
4320 · Contributions - Memorials	100.00
4390 · Miscellaneous income	<u>44.00</u>
Total Income	144.00
Expense	
5410 · Sponsored Youth programs	<u>0.00</u>
Total Expense	0.00
Net Ordinary Income	<u>144.00</u>
Net Income	<u><u>144.00</u></u>

Kiwanis Club of Tulsa Foundation, Inc.
Profit & Loss
October 2011 through March 2012

	<u>Oct '11 - Mar 12</u>
Ordinary Income/Expense	
Income	
4010 · Dividend income	9,522.81
4020 · Dividend income - reinvested	-4,221.04
4110 · Interest income	9.42
4120 · Capital Gains	1,288.53
4320 · Contributions - Memorials	145.00
4330 · Contributions - Other	1,543.00
4340 · Contributions - Toy Drive	2,923.00
4341 · Contributions - Child Spree	3,000.00
4370 · Contr. - Golf Tournament	9,177.46
4390 · Miscellaneous income	44.00
Total Income	<u>23,432.18</u>
Expense	
5321 · Support - Children Priority One	6,012.49
5410 · Sponsored Youth programs	2,807.50
Total Expense	<u>8,819.99</u>
Net Ordinary Income	<u>14,612.19</u>
Net Income	<u><u>14,612.19</u></u>